



14 JUL 1970

MEMORANDUM FOR: Deputy Director for Plans

SUBJECT : Regularly Scheduled Overtime

REFERENCE :



25X1A

1. This memorandum includes a recommendation in paragraph 3 requiring your consideration.

2. Referent regulation requires that the concerned Deputy Director or Independent Office Head approve all regularly scheduled overtime, including that which is to occur at overseas posts. We are now beginning to receive requests from the field stations and I believe we can expect to receive quite a few such requests in the future.

3. In view of the anticipated volumn of this traffic, it is recommended that you delegate authority to approve regularly scheduled overtime at field stations to the Chief, [REDACTED]. You have previously considered and approved the regularly scheduled overtime required by Clandestine Service components at Headquarters.

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Special Support Assistant/DDS

The recommendation in paragraph 3 is approved:

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Deputy Director for Plans

23 July 70  
Date

Distribution:

Orig - Adse (for return to SSA/DDS)

2 - DDP

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